

**Keck School of Medicine**  
**Principal Investigator Exception Request and Approval Form**

All tenured, tenure track, and Research, Teaching, Practice, and Clinical (RTPC) faculty (with the exception of lecturers, adjunct, and part-time faculty) may serve as Principal Investigators on Sponsored Research Projects. Other specific employee types may serve as a Principal Investigator if a waiver is granted. To request a PI waiver, please complete the information requested on the form below and submit to KSOM Research Administration ([Janet.Stoeckert@usc.edu](mailto:Janet.Stoeckert@usc.edu) or [Marie.Choi@med.usc.edu](mailto:Marie.Choi@med.usc.edu)).

\*USC Guide to Sponsored Research: <https://customsitesmedia.usc.edu/wp-content/uploads/sites/522/2022/10/03095007/Guide-to-Research-Fall-2022.pdf>

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**Proposed PI/PD:**

**Submitting Department/Center/Institute/School**

**Proposed PI/PD is: (check one):**

Part-time faculty  
enter current % of effort \_\_\_\_ %  
enter anticipated % of effort \_\_\_\_ %

Post Doc Scholar

Staff member (e.g. Research Scientists, Senior Research Associates, and Research Associates)  
Current Title:

**State the type of exception being requested:**

- Please provide (1) the proposal FOA# and proposal deadline date.

**Provide justification for exception request:**

